Friendship Housing Co-operative

friendship.membership@gmail.com
mailing address:16-10075 Fifth St. Sidney, BC V8L 2X8

Application for Membership

Friendship Housing Co-operative has:

15 town homes: 1-four bedroom, 5-three bedrooms, and 9-two bedrooms • Walking distance to schools, shopping, library, bus stops, and recreation • 2 level townhouses with a private entrance, private fenced back yard, storage, fridge, stove, laundry hook-ups, 1.5 bathrooms, heat pumps, parking spot in front of home and pet friendly units.

Our housing Co-operative:

- **A safe and secure community that welcomes children**
- **Volunteer Member managed**
- **A non-profit business incorporated under the BC Co-operative Association Act**
- **Includes garbage, recycling, compost, yard waste and water/sewer in monthly housing charge. Other utilities BC Hydro, Internet/TV/Phone are not included**
- **Strictly no smoking, vaping, or drug use permitted inside the unit or anywhere on the property**
- **Multi-level unit (stairs required). Not wheelchair accessible.**

Housing Charges (Rent):

2-Bedroom $1205.00
3-Bedroom $1390.00
4-Bedroom $1512.00

Housing charges subject to change

Requirements of Co-operative Living:

- **SHARE purchase $3000.00. This amount is refundable upon move-out. The Friendship Housing Co-operative reserves the right to deduct monies for damages, repairs, or debts prior to refunding. Shares may be paid in full upon move-in or as per agreement, signed upon becoming a member. See "What is a share purchase" https://www.chf.bc.ca/faq/ for more information**
- **HOUSING CHARGE must be paid by direct deposit, on the first of every month**
- **INSURANCE Members are required to provide proof of third party liability, standard fire and comprehensive insurance coverage on furniture, fixtures, improvements, and unit contents.**
- **PARTICIPATE: The co-op is a community as well as a non-profit business. All members must be willing and able to serve on a committee (Board, Membership or Unit Maintenance) as well as attend general meetings.**
- **FOLLOW the Rules, Occupancy Agreement, and Policies outlined by the housing co-operative in accordance with the BC Cooperative Association Act.**

A. Applicants: (person(s) seeking membership)

Last Name	First Name	Phone
Last Name	First Name	Phone

Address	Email(s)

Household Composition and Income:

(List yourself on line 1 and all others who will be living with you.)

Full Name	Birth Date yy-mm-dd	Relationship to applicant	Gross Monthly Income (before taxes) if applicable
1		Applicant	
2			
3			
4			
5			
6			

Do you expect the number of people in your family to change in the next 12 months? (Pregnancy, family joining, family leaving)

□ **Check if yes. Please explain**

B. Residency History:

Please list your addresses from the last 5 years

Address	From Date	To Date	Name of Landlord	Landlord Phone#
Current address		Present		

C. Co-op Policies

Do you have any pets? Y/ N Number and type of pet(s):

Please note: **We have a strict pet policy, which stipulates 2 pets under 35 lbs per unit. If you bring a pet into the co-op you will be required to show a valid license, supply proof of spaying/neutering, and proof of up to date vaccinations. You are responsible for the conduct of your pet and for repairing any and all damage your pet causes to co-op property. You may, at the discretion of the board of directors, be required to provide a deposit towards such repairs prior to moving in. Also, the co-op reserves the right to refuse certain kinds of pets that we deem not suitable for the co-op.**

I/We have read, understand, and agree to abide by the above pet stipulations. Y / N

Are all adult applicants (19+) willing to provide us with a criminal record check? Y / N

Please note that the Co-op may conduct a credit check prior to approving your application. Do you consent to this process? Y / N

D. Housing Co-operative Commitment

Members are responsible for managing all affairs of the co-op, (maintenance, finance and membership). This requires voluntary participation from everybody. This participation includes: belonging to a committee, attending meetings of that committee, and performing tasks related to that committee as assigned by the committee chair. Every member is required to attend meetings of the general membership as called by the board of directors.

Is every member 19 and over willing to make such a commitment? Y / N

Please list recent volunteer experience for member applicants:

_____

_____

_____

_____

Please indicate which committee(s) you would be most interested in:
The Board: Responsible for overall governance and management of co-op
Unit Maintenance: Organizing maintenance/repairs and clean-up days
Membership: Member selection, member orientation and co-op social functions

Applicant	**Board of Directors []**	**Unit Maintenance []**	**Membership []**
Co-Applicant	**Board of Directors []**	**Unit Maintenance []**	**Membership []**

E. Please explain why you want to live in our housing co-operative and what specific skills, knowledge, or practical experiences you can contribute to our committees.

F. Three References (no family members):

Name	Reference Type/relationship to applicant(s)	Contact Number

G.DECLARATION: (PLEASE READ AND SIGN THIS STATEMENT)

I/We declare:

- **This is my/our application; and**
- **All of the information in it is correct and complete to the best of my/our knowledge and belief**

I/We authorize:

- **Pursuant to the Personal Information Protection Act (PIPA), Friendship Housing Co-operative to make any inquiries that are necessary to verify the information given in this application; and**
- **Pursuant to PIPA, any person, corporation, or social agency to release to Friendship Housing Co-operative any information pertinent to the assessment of my/our application; and**
- **Friendship Housing Co-operative to receive and exchange with credit bureaus and my/our previous landlords credit and other information about me/us, to be used in the decision making process to provide me/us with housing accommodation.**

I/We understand:

- **That this application does not constitute any agreement on the part of Friendship Housing Co-operative to provide me/us with accommodation; and**
- **That it is my/our responsibility to advise Friendship Housing Co-operative of any changes to the information given in this application and to provide any supporting materials required for my/our application; and**
- **That Friendship Co-operative Housing will keep this application on file for no longer than one month and will destroy this application and all documents related to this application once the vacancy is filled. There are no waitlists maintained for Friendship Housing Co-operative.**

Signature of applicant:_____Date:

Signature of co-applicant:_____Date:

Selected **applicants will be asked to complete an income verification form. Please check your spam folder. If selected, you will be called in for an on-site interview. All individuals and pets who will be residing in the unit must come to the interview and provide copies of income verification.**

Before emailing your application, have you?:

□ **Completed your application in full (sections A-G), applications not completed will be deleted/shredded.** **Please email to: friendship.membership@gmail.com**